

WAVERLEY BOROUGH COUNCIL

VALUE FOR MONEY AND CUSTOMER SERVICE OVERVIEW AND SCRUTINY COMMITTEE

13 SEPTEMBER 2021

Title:

Property Investment Advisory Board update

Portfolio Holder: Cllr M Merryweather, Portfolio Holder for Finance, Assets and Commercial Services

Head of Service: Peter Vickers, Head of Finance and Property

Key decision: No

Access: Public/Part Exempt

1. Purpose

- 1.1 The purpose of this report is to update the Value for Money and Customer Service O&S Committee (the Committee) on the progress and work of the Property Investment Advisory Board (PIAB), which advises the Executive on property investment matters. The update is detailed in Exempt Annexe 1.
- 1.2 This report also give the Committee an update on the performance of the current portfolio projected to the end of the financial year (Exempt Annexe 2).

2. Recommendation

It is recommended that the Committee notes the property investment activity and makes any observations or recommendations to the Portfolio Holder and/or Executive as appropriate.

3. Reason for the recommendation

The PIAB works on behalf of, and advises, the Executive regarding property investment matters and decisions. This report provides an overview of the work of the PIAB to the Committee whose role it is to scrutinise the decisions of the Executive.

4. Relationship to the Corporate Strategy and Service Plan

- 4.1 The Service Plan for Finance and Property Services (2021-2024) aims to manage the commercial portfolio to increase revenue in line with the Medium Term Financial Plan (Outcome 7). As well as managing the diverse operational asset base with the aim of gaining maximum benefit from the assets the Council holds.

5. Implications of decision and consultation and engagement

5.1 Resource (Finance, procurement, staffing, IT)

The performance of the property portfolio is detailed in exempt annexe 2.

6.2 Risk management

Risk is mitigated in accordance with the Property Investment Strategy by having a balanced property portfolio with diversity through class and location, having exit strategies for each investment and obtaining inflation protected income growth.

6.3 Legal

There are no legal implications arising directly from this report.

6.4 Equality, diversity and inclusion

There are no direct equality, diversity or inclusion implications in this report. Equality impact assessments are carried out when necessary across the council to ensure service delivery meets the requirements of the Public Sector Equality Duty under the Equality Act 2010.

6.5 Climate emergency declaration

The income from the property portfolio supports service delivery and the Council's Corporate Objectives including with regard to the Climate Emergency declaration. The Council is committed to prioritising property investment that has a positive impact on the environment and aligns with the Council's values whilst delivering the required financial return.

7. Consultation and engagement

7.1 This is an update report on the progress of the PIAB and no decision is being made at this committee.

8. Other options considered

8.1 The Council's property assets will continue to be reviewed for investment opportunities and new opportunities identified in pursuit of a balanced portfolio. The property portfolio will undergo continual monitoring of performance.

9. Governance journey

9.1 The PIAB reports to the Executive with its advice regarding property investment. This report was produced for the Committee to note the PIAB's recent activity.

Annexes:

Exempt Annexe 1 – Property Investment – update

Exempt Annexe 2 - performance of the current portfolio

Background Papers

There are no background papers, as defined by Section 100D(5) of the Local Government Act 1972).

CONTACT OFFICER:

Name: Peter Vickers

Position: Head of Finance

Telephone: 0148 3523539

Email: peter.vickers@waverley.gov.uk

Agreed and signed off by:

Legal Services:

Strategic Director:

Portfolio Holder: