

INTRODUCTION TO WAVERLEY BOROUGH COUNCIL

OVERVIEW AND SCRUTINY WORK PROGRAMME

The programme is designed to assist the Council in achieving its corporate priorities by ensuring topics add value to the Council's objectives, are strategic in outlook, are timed to optimise scrutiny input and reflect the concerns of Waverley residents and council members. The programme is indicative and is open to being amended with the agreement of the Chair with whom the item is concerned. The work programme consists of three sections:-

- Section A – Lists the Scrutiny tracker of recommendations for the municipal year.
- Section B – Lists items for Overview and Scrutiny consideration. It is not expected that the committee cover all items listed on the work programme and some items will be carried over into the following municipal year. In-depth scrutiny review topics for consideration by the respective Committee will also be listed in this section.
- Section C – Lists live in-depth scrutiny task and finish groups, including objectives, key issues and progress.

Community Wellbeing Overview and Scrutiny Committee

Section A

Scrutiny Tracker 2020/21

| Meeting date | Item | Outcomes / Recommendations | Update / Response | Timescale |
|--------------|--|---|--|----------------|
| March 2021 | Corporate Performance Report Q.3 | A request was made that the new neighbourhoods team engage with Town and Parish Councils | <i>(Please update)</i> | |
| March 2021 | Farnham Museum | The committee recommended that the Executive engages external professional advisers to support the Property Investment Advisory Board (PIAB) with a comprehensive appraisal of available options for the museum collection and service. | | |
| March 2021 | Service Level Agreement Task & Finish group update | The committee agreed to update working group's scope to initially focus on congruence with the corporate priorities and advise the Executive Working Group on the preferred approach. | | |
| March 2021 | Mental Health in Waverley | That the executive adopt the Draft Suicide Prevention Plan Agreed to work together with the Housing Overview and Scrutiny committee to share good practice for staff and residents. | | June Executive |
| | | | | |
| January 2021 | Mental Health in Waverley | Committee endorsed the approach of creating a district-level suicide prevention plan in conjunction with the County Council and NHS | A report including the Draft Prevention Plan was brought to the March committee meeting. | March 2021 |

Community Wellbeing Overview and Scrutiny Committee

| Meeting date | Item | Outcomes / Recommendations | Update / Response | Timescale |
|---------------|--|--|---|----------------|
| January 2021 | Service Level Agreement Working Group Update | Review paused awaiting confirmation of budget for the next financial year | Proposed budget and MTFS does not change the budget for SLAs | March 2021 |
| January 2021 | Farnham Museum | Agreed PESTLE and SWOT analysis as a basis for future decision making. Amend minutes and forward plan to reflect that the Committee has yet to recommend a particular way forward for the museum. Montague Evans report on the building to be made available at the next meeting. Agreed that a dedicated meeting on the museum may be necessary. | | March 2021 |
| January 2021 | Recovery, Change and Transformation Projects | Zac Ellwood was invited back to a future meeting to give a more in-depth update on economic development focusing on actions as well as plans. The Committee expressed the desire to see targets in future corporate performance reports | | June/July 2021 |
| November 2020 | Revised Corporate Strategy | Strengthen comments on Page 6 regarding loneliness and mental health. More detail needed on 'protection and safety'. Put the subject of mental health on the Forward Programme as an issue to be monitored. Social housing was not mentioned as part of the MTFP. The financial management section needed to be strengthened. | Feedback sent to Executive and alterations made to Strategy. Council agreed new Revised Corporate Strategy 2020-25 on 15 December 2020. | |

Community Wellbeing Overview and Scrutiny Committee

| Meeting date | Item | Outcomes / Recommendations | Update / Response | Timescale |
|---------------|----------------------------|--|---|-----------|
| November 2020 | Farnham Museum | <p>Agreed 'in principle' to look at separating the Museum of Farnham (service and collection) from Willmer House.</p> <p>Recommended officers to explore, consult and test the viability of different options for the museum service and collection.</p> <p>Give consideration to a timescale and the provision of a budget to carry out an options review that includes an understanding of the logistics associated with the museum collection.</p> <p>Requests the opportunity to be consulted on potential options for the museum service and collection and to make recommendations to the Council's Executive.</p> | | |
| November 2020 | Safer Waverley Partnership | <p>Communication with Towns and Parishes needed to be improved.</p> <p>Concern was expressed about rural crime and in particular the understanding and categorisation of the crime.</p> <p>The Committee raised concern about financial fraud.</p> <p>The Committee would like an update on the JET initiative.</p> | <p>A communications protocol was being developed to address this issue.</p> <p>The issue is being reviewed.</p> <p>Trading standards are looking at these issues and it would be raised at the next SW Partnership meeting.</p> <p>A report would be requested for a future meeting of the Committee.</p> | |

Community Wellbeing Overview and Scrutiny Committee

| Meeting date | Item | Outcomes / Recommendations | Update / Response | Timescale |
|-------------------|--|---|--|---------------|
| 16 September 2020 | Draft Corporate Strategy | The Committee suggested that the Strategy includes a commitment to adopt a Mental Health Strategy including suicide prevention. The Committee noted that SCC has already got a Strategy the Council could use. | This suggestion will be fed into the development of the Corporate Strategy. | December 2020 |
| 30 June 2020 | Recovery, Change and Transformation Community Resilience Project | The Committee emphasised the importance of capturing and harnessing the excellent work of the voluntary organisations and their volunteers and suggested the Council arranges a 'thank you' event when suitable and appropriate. | Officers plan to hold a 'thank you' event for those who volunteered to help deliver the work of these partner organisations during the pandemic and to make sure the excellent work and contributions are recognised and not lost. | 2021 |
| 19 November 2019 | Safer Waverley Partnership Plan 2019-20 | After considering the SWP Plan 2019-20 the Committee recommends that the SWP publicises its successes more. | At its February 2020 meeting the SWP agreed to create a Communications/Media Protocol. The pandemic has impacted upon the timescales for this but there will be an update on progress at the SWP in October 2020. | February 2020 |
| | | The Committee recommends that the SWP creates a short briefing note on the roles and partnerships of the SWP to be shared with partners and organisations such as the towns and parishes. | Whilst officers have not been able to prepare this briefing note due to workload and the pandemic, they will consider the best ways to communicate with the Town and Parish Councils once there is a 'new normal'. | 2020 |
| 17 September 2019 | Ageing Well Strategy and Action Plan | The Committee agrees that members of the Committee should to be invited to a workshop at the end of November/beginning of December as part of the consultation process to renew the action plan. Cllrs Wilson, Else, Forszowski and Henry to be | Rescheduled for spring 2020, the COVID19 pandemic prevented this workshop from taking place. Given the significant effect of the pandemic on the Strategy, it will be revised at a later date. | 2021 |

Community Wellbeing Overview and Scrutiny Committee

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|--------------|------|----------------------------|-------------------|-----------|
| | | invited. | | |

Community Wellbeing Overview and Scrutiny Committee

Section B

Work programme 2020/21

| Subject | Purpose for Scrutiny | Lead Member / Officer | Date for O&S consideration | Date for Executive decision (if applicable) |
|--|--|---------------------------------|----------------------------|---|
| Q.4 Corporate Performance Report | To scrutinise the performance of the areas within the Committee's remit. | Heads of Service / Louise Norie | June 2021 | N/A |
| Service Level Agreement working group provisional report | To receive the provisional report from the working group. This will focus on identifying principles that can guide the Executive's own review and align with the council's corporate priorities. | Cllr Jenny Else / Mark Mills | June 2021 | July 2021 |
| Cranleigh Leisure Centre new build update | To receive the timeline for contract procurement for this facility. | Tamsin McLeod | September 2021 | Winter 2021 |
| Health and Wellbeing Strategy | To contribute to the review of the Strategy. | Tamsin McLeod / Kelvin Mills | Winter 2021 | Spring 2022 |
| Ageing Well Action Plan 2019 to 2022 | To endorse the updated action plan and provide comments for Executive. | Andrew Smith / Katie Webb | 2021 | 2021 |
| Loneliness | To understand the extent of loneliness and social isolation across all ages, within the Borough. | Andrew Smith / Mark Mills | Winter 2021 | Winter 2021 |
| ASB PSPO update | To receive an update on the impact of the PSPO in Godalming. | Richard Homewood | 2022 | N/A |
| Safer Waverley Partnership | To scrutinise the outcomes and priorities of the Safer Waverley Partnership. | Andrew Smith / Katie Webb | TBC | N/A |

Section C

Scrutiny Reviews 2020/21

| Subject | Objective | Key issues | Lead officer | Progress |
|---|--|---|-------------------------|---|
| Communities – Service Level Agreements O&S review | To support officers to undertake a 'health check' of the organisations receiving grant funding from the council and to inform decisions regarding future funding arrangements. | <ul style="list-style-type: none"> • Day Centres • Ageing Well action plan • Value for money • Governance and management • Service delivery • Funding • Monitoring | Mark Mills / Katie Webb | A revised scope has been agreed by CWB O&S committee. Currently meeting to discuss its provisional recommendations. |