

INTRODUCTION TO WAVERLEY BOROUGH COUNCIL

OVERVIEW AND SCRUTINY WORK PROGRAMME

The programme is designed to assist the Council in achieving its corporate priorities by ensuring topics add value to the Council's objectives, are strategic in outlook, are timed to optimise scrutiny input and reflect the concerns of Waverley residents and council members. The programme is indicative and is open to being amended with the agreement of the Chair with whom the item is concerned. The work programme consists of three sections:-

- Section A – Lists items for Overview and Scrutiny consideration. It is not expected that the committee cover all items listed on the work programme and some items will be carried over into the following municipal year. In-depth scrutiny review topics for consideration by the respective Committee will also be listed in this section.
- Section B – Lists live in-depth scrutiny task and finish groups, including objectives, key issues and progress.
- Section C – Lists the Scrutiny tracker of recommendations for the municipal year.

Housing Overview and Scrutiny Committee

Section A

Work programme 2019/20

Subject	Purpose for Scrutiny	Lead Member / Officer	Date for O&S consideration	Date for Executive decision (if applicable)
Corporate Performance Report	To scrutinise the performance of the areas within the Committee's remit.	Heads of Service / Nora Copping	Quarterly	N/A
Housing Development Update	To receive an update on the current council housing developments.	Andrew Smith/ Louisa Blundell	Standing item	N/A
Service Plans	To scrutinise the 2020/21 – 2022/23 service plans for the relevant services.	Hugh Wagstaff / Andrew Smith	January 2020	February 2020
Housing Revenue Account (HRA) budget	To scrutinise the HRA budget.	Hugh Wagstaff / Andrew Smith	January 2020	February 2020
Waverley Council's carbon neutral commitment	To scrutinise recommendations to Executive on steps towards carbon neutrality regarding housing.		January/ March 2020	
Potential in-depth scrutiny work on mental health and unmet needs of people on the housing register	Following the presentation from Transform Housing & Support, to receive and consider a scoping document for in-depth work looking at mental health and the unmet needs of those on the housing register.	Yasmine Makin / Annalisa Howson	January 2020	N/A

Housing Overview and Scrutiny Committee

Subject	Purpose for Scrutiny	Lead Member / Officer	Date for O&S consideration	Date for Executive decision (if applicable)
Asset Management Strategy 2021 – 2026	For the Committee to contribute to the development of the Strategy.	Paul Taylor / Hugh Wagstaff	2020	
Performance of contractors	To receive an update from officers on the performance of contracts that commenced April 2019.	Hugh Wagstaff	2020	N/A
Affordable housing and housing need within the borough	Following the Housing Strategy and Enabling team's work into profiling housing need within the borough, for the Committee to understand the role of affordable housing and how it meets the needs of residents.	Andrew Smith / Alice Lean	TBC	N/A
Review of Housing Allocations Policy	For the Committee to contribute to the review of the Housing Allocations policy.	Andrew Smith / Mike Rivers	TBC	
Housing Associations (HAs)	To follow the September information session, the Committee may wish to invite a representative from a major housing association within the borough to present to the Committee.	Andrew Smith	TBC	N/A

Housing Overview and Scrutiny Committee

Section B

Scrutiny Reviews 2019/20

Subject	Objective	Key issues	Lead officer	Progress
Section B will detail any in-depth scrutiny reviews of the Committee.				

Housing Overview and Scrutiny Committee

Section C
Scrutiny Tracker
2019/2020

Housing O&S Scrutiny Tracker				
Meeting date	Agenda item	Recommendation / action	Officer / Executive Response	Timescale
20 November 2020	Corporate Performance Report Q2	ACTION: for officers to provide clarification on the variance against budget of £493k and the headings within the HRA section of the finance.		
	Private Sector Housing	ACTION: for officers to share the information delivered to the Committee on the role of the Private Sector Housing team with the towns and parishes.		
3 September 2019	Corporate Performance Report Q1	ACTION: for the Committee to have a better understanding of the 'justifiability' of complaints.	The VFM CS O&S Committee is receiving a report on complaints November 2019 including information on 'upheld' and 'partially upheld' complaints. Housing O&S members will be sent a link to this report when it is published.	November 2019
3 July 2018	HRA Asset Management Strategy 2021 – 2026 scoping report	ACTION: for the current strategy to be updated to ensure it reflects changing technologies, in addition to other considerations listed on page of the report.	Officers will update the Strategy to reflect changes in development and technology.	The new Strategy will be for 2021 – 2026.