

INTRODUCTION TO WAVERLEY BOROUGH COUNCIL

OVERVIEW AND SCRUTINY WORK PROGRAMME

The programme is designed to assist the Council in achieving its corporate priorities by ensuring topics add value to the Council's objectives, are strategic in outlook, are timed to optimise scrutiny input and reflect the concerns of Waverley residents and council members. The programme is indicative and is open to being amended with the agreement of the Chair with whom the item is concerned. The work programme consists of three sections:-

- Section A – Lists items for Overview and Scrutiny consideration. It is not expected that the committee cover all items listed on the work programme and some items will be carried over into the following municipal year. In-depth scrutiny review topics for consideration by the respective committee will also be listed in this section.
- Section B – Lists live in-depth scrutiny task and finish groups, including objectives, key issues and progress.
- Section C – Lists the Scrutiny tracker of recommendations for the municipal year.

Section A

Work programme 2019-20

Subject	Purpose for Scrutiny	Lead Member/ Officer	Date for O&S consideration	Earliest date for Executive decision
Scrutiny Induction	Item focused on the remit of each specific committee, including corporate strategy priorities, relevant service plans and corporate performance management report, with a view to identifying items for the committee work programme 2019/20.	Wendy Cooper	17 June 2019	-
Corporate Performance reports Q4	To consider the performance report and make any observations or recommendations as appropriate.	Nora Copping / Louise Norie	Quarterly (17 June 2019)	-
Environment Work Programme	To review possible work items and confirm the work programme going forward.	Wendy Cooper	17 June 2019	
Corporate Performance reports Q1	To consider the performance report and make any observations or recommendations as appropriate.	Nora Copping / Louise Norie	Quarterly (9 September 2019)	-
Annual Air Quality Status Report	For the Committee to receive the annual Air Quality Status report which is a statutory report submitted to DEFRA.	Cllr Steve Williams / Richard Homewood	9 September 2019	December 2019 (report & action plan with DEFRA response)

Environment Overview and Scrutiny Committee

Subject	Purpose for Scrutiny	Lead Member/ Officer	Date for O&S consideration	Earliest date for Executive decision
Public Space Protection Order (2) Dog Control Consultation	For the Committee to consider the responses to the dog control consultation which closed on 14 September 2018 and review the action plan. To consider recommending a Public Space Protection Order to Executive.	Cllr Nick Palmer / Richard Homewood	9 September 2019	October 2019 (for full council)
Corporate Performance reports Q2	To consider the performance report and make any observations or recommendations as appropriate.	Nora Copping / Louise Norie	Quarterly (25 November 2019)	December 2019
Car parking review	For an item on the possible car parking review to come to the Committee and to consider the Committee's contribution to the review.	Cllr Nick Palmer/ Richard Homewood	25 November 2019 tbc	-
Local Plan Part 2	To scrutinise the plan for its content and soundness prior to it being reported to Executive for approval to publish.	Cllr Andy Macleod / Paul McKim	25 November 2019 tbc	-
Service Plans	To scrutinise Service Plans.	Heads of Service	13 January 2020	
Corporate Performance reports Q3	To consider the performance report and make any observations or recommendations as appropriate.	Nora Copping / Louise Norie	Quarterly (30 March 2020)	-
Corporate Performance reports Q4	To consider the performance report and make any observations or recommendations as appropriate.	Nora Copping / Louise Norie	Quarterly (June 2020)	-

Environment Overview and Scrutiny Committee

Subject	Purpose for Scrutiny	Lead Member/ Officer	Date for O&S consideration	Earliest date for Executive decision
Place-shaping	To understand the concept 'place-shaping' in Farnham and the opportunities it presents for service delivery and Waverley.	Cllr Andy Macleod / Head of Planning and Economic Development	TBC	-
Article 4 Direction	To review the use of Article 4 Direction for Planning applications	Cllr Andy Macleod / Head of Planning and Economic Development	TBC	

Section B

Scrutiny reviews 2019-20

Subject	Objective	Key issues	Lead officer	Progress
<p>1. Planning and Infrastructure</p>	<p>For OS to review the Infrastructure Delivery Plan projects due for update in 2019. To prioritise these projects, in order to feed into the spending of CIL monies.</p> <p>Through dialogue with Infrastructure providers during in-depth working group discussions, develop an understanding of & implications for the provision of infrastructure from statutory providers & utility companies.</p>	<ul style="list-style-type: none"> • Prioritisation of projects • Joint working with statutory partners and key stakeholders • CIL • Championing infrastructure when informing strategy and policy 	<p>Head of Planning</p>	<p>Pre meeting of the Infrastructure Task and Finish Group meeting scheduled for 15-11-18.</p> <p>First meeting (scene setting) of the Task and Finish Group will take place in December 2018 and subsequent meetings held during January – March 2019.</p> <p>Verbal update of final draft paper to February 2019 Environment O&S committee</p>

Section C

Scrutiny Recommendation and Action Tracker 2019-20

Meeting date	Item	Outcome/Recommendations	Update / Response	Timescale
13 November 2017	Community Infrastructure Levy – Draft Charging Schedule	RECOMMENDATION: The Council to make strong representations to the Government on the implications of the CIL regulations in relation to residential conversions from office use under Permitted Development Rights.	Following the CIL Draft Charging Schedule examination in July 2018 and the examiner’s report, the Portfolio Holder for Planning will be asked to write a letter to this effect. Letter no longer required as the CIL Regulations cover permitted development.	July 2018 March 2019
17 September 2018	Planning and Infrastructure	OUTCOME: the Committee resolved to set up a working group to further support officers to pursue infrastructure funding opportunities.	See section B.	Task & Finish Group to meet December 2018 – February 2019 and a report to come to Committee in February 2019.
26 November 2018	Public Space Protection Order – Dog Fouling	RECOMMENDATION: The Committee recommend to the Executive, the adoption of the Public Space Protection Order No. 1	Order made 1 st January 2019.	

Environment Overview and Scrutiny Committee

Meeting date	Item	Outcome/Recommendations	Update / Response	Timescale
	Surrey County Council (SCC) Community Recycling Centres (CRCs)	RECOMMENDATION: Councillors to make representations and alternative savings suggestions to Surrey Council regarding the possible closure of up to two CRCs within Waverley Borough.	Response made to Surrey County Council in December 2018.	
25 February 2019	LGA Planning Peer Review Report and Action Plan	RECOMMENDATION: The Environment O&S Committee made observations generally supportive of the proposed actions, with the exception to those in relation to recommendation 1, to which they have fundamental objections.	Executive to consider the report and observations on 12 th March.	12 th March 2019
	Infrastructure Task and Finish Group	RECOMMENDATION: The Environment O&S Committee recommend the final report to the Executive	Executive to meet on 12 th March and portfolio holder to review the report in depth.	12 th March 2019