

Waverley Borough Council Key Decisions and Forward Programme

This Forward Programme sets out the decisions which the Executive expects to take over forthcoming months and identifies those which are key decisions.

A key decision is a decision to be taken by the Executive which (1) is likely to result in the local authority incurring expenditure or making savings of above £100,000 and/or (2) is significant in terms of its effects on communities living or working in an area comprising two or more wards.

Please direct any enquiries about the Forward Programme to the Democratic Services and Business Support Team Manager (Deputy Monitoring Officer), Louise Fleming, at the Council Offices on 01483 523715 or email committees@waverley.gov.uk.

Executive Forward Programme for the period 1st June, 2021 onwards

TOPIC	DECISION	DECISION TAKER	KEY	ANTICIPATED EARLIEST (OR NEXT) DATE FOR DECISION	CONTACT OFFICER	S & S
CORPORATE STRATEGY, POLICY AND GOVERNANCE, LEP AND PARTNERSHIP WORKING - CLLR PAUL FOLLOWS (LEADER)						
Options for collaboration with Guildford Borough Council	To consider options for collaboration with Guildford Borough Council.	Executive Council	Yes	22 Jun 2021 6 Jul 2021		
Change Proposals to The Corporate Performance Indicators Set for 2021/2022	To consider and formally approve recommendations from the Overview and Scrutiny Committees with regards to the proposed changes to the Corporate Performance Indicators Set for 2021/2022.	Executive	Yes	22 Jun 2021	Robin Taylor, Head of Policy & Governance	
CORPORATE STRATEGY, POLICY & GOVERNANCE, BENEFITS & WELFARE, AND COMMUNICATIONS - CLLR PETER CLARK (DEPUTY LEADER)						
EQUALITIES, DIVERSITY AND INCLUSION - CLLR PENNY MARRIOTT						
FINANCE, ASSETS AND COMMERCIAL SERVICES - CLLR MARK MERRYWEATHER						

TOPIC	DECISION	DECISION TAKER	KEY	ANTICIPATED EARLIEST (OR NEXT) DATE FOR DECISION	CONTACT OFFICER	O & S
Capital Projects	To consider the recommendations of the Project Coordinating Board.	Executive	Yes	22 Jun 2021	Kelvin Mills, Head of Commercial Services, Peter Vickers, Head of Finance and Property	
Budget Management [E3]	To recommend measures to re-align the GF budget for 2020/21, if required.	Executive	Yes	June 2021	Peter Vickers, Head of Finance and Property	VFM & CS O&S
Property Matters [E3]	To make decisions on Property Matters, as required.	Executive	Yes	June 2021	Peter Vickers, Head of Finance and Property	VFM & CS O&S
Capital Strategy 2022/23	To agree the Capital Strategy 2021/22	Council	Yes	February 2022	Peter Vickers, Head of Finance and Property	VFM & CS O&S
HEALTH, WELLBEING AND CULTURE - CLLR KIKA MIRYLEES						
Mental Health Report from Community Wellbeing O&S Committee	To consider the report of the Community Wellbeing Overview and Scrutiny Committee.	Executive	Yes	22 Jun 2021	Robin Taylor, Head of Policy & Governance	
Interim Report of the Service Level Agreement Working Group	To consider the recommendations of the Community Wellbeing Overview & Scrutiny Committee.	Executive	No	22 Jun 2021	Andrew Smith, Head of Housing Delivery and Communities	
BUISNESS TRANSFORMATION AND IT - CLLR PETER CLARK						
PLANNING POLICY & SERVICES - CLLR ANDY MACLEOD						

TOPIC	DECISION	DECISION TAKER	KEY	ANTICIPATED EARLIEST (OR NEXT) DATE FOR DECISION	CONTACT OFFICER	O & S
Local Plan Part II - Approval to submit	Approval to submit.	Council	Yes	April 2021	Zac Ellwood, Head of Planning and Economic Development	Environment O&S
OPERATIONAL & ENFORCEMENT SERVICES - CLLR NICK PALMER						
Car Parking Strategy	To recommend to Council the adoption of a new Car Parking Strategy.	Council	Yes	July 2021	Richard Homewood, Head of Environmental Services	Environment O&S
Local Planning Enforcement Action Plan	To approve the revised Local Planning Enforcement Action Plan	Executive	Yes	July 2021	Zac Ellwood, Head of Planning and Economic Development	Environment O&S
HOUSING AND COMMUNITY SAFETY - CLLR ANNE-MARIE ROSOMAN						
ENVIRONMENT AND SUSTAINABILITY - CLLR STEVE WILLIAMS						
Take the Jump	To promote the Take the Jump campaign.	Executive	Yes	22 Jun 2021	Richard Homewood, Head of Environmental Services	
ECONOMIC DEVELOPMENT, PARKS AND LEISURE - CLLR LIZ TOWNSEND						
Biodiversity Policy	To approve a policy.	Executive	Yes	February 2022	Kelvin Mills, Head of Commercial Services	Environment O&S
Tree Policy	To approve a policy	Executive	Yes	February 2022	Kelvin Mills, Head of Commercial Services	Environment O&S

Background Information

The agenda for each Executive meeting will be published at least 5 working days before the meeting and will be available for inspection at the Council Offices and on the Council's Website (www.waverley.gov.uk). This programme gives at least 28 days notice of items before they are considered at a meeting of the Executive and consultation will be undertaken with relevant interested parties and stakeholders where necessary.

Exempt Information - whilst the majority of the Executive's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information which will be discussed in exempt session, i.e. with the press and public excluded. These matters are most commonly human resource decisions relating to individuals such as requests for early or flexible retirements and property matters relating to individual transactions. These may relate to key and non-key decisions. If they are not key decisions, 28 days notice of the likely intention to consider the item in exempt needs to be given.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Executive meetings listed below may be held in private because the agenda and reports or annexes for that meeting contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended), and that the public interest in withholding the information outweighs the public interest in disclosing it. Where this applies, the letter [E] will appear after the name of the topic, along with an indication of which exempt paragraph(s) applies, most commonly:

[E1 – Information relating to any individual; E2 – Information which is likely to reveal the identity of an individual; E3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information); E5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings; E7 – Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime].