

To: All Members of the LICENSING SUB-COMMITTEE A
(Other Members for Information)

When calling please ask for:

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Calls may be recorded for training or monitoring

Date: 6 May 2022

Membership of the Licensing Sub-Committee A

Cllr Jerome Davidson
Cllr Patricia Ellis

Cllr John Ward

Dear Councillors

A meeting of the LICENSING SUB-COMMITTEE A will be held as follows:

DATE: MONDAY, 16 MAY 2022

TIME: 10.00 AM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

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NOTE FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1. **ELECTION OF CHAIRMAN**

To elect a chairman for the purpose of this meeting.

2. **DISCLOSURE OF INTERESTS**

To receive from Members declarations of personal and prejudicial interests in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

3. **LICENSING ACT 2003 - APPLICATION FOR A STREET TRADING
CONSENT - NUTSHELL LANE, FARNHAM (Pages 3 - 26)**

To determine an application for a licence to trade in a designated consent street.

Recommendation

The Licensing Committee are asked to review the consultation feedback and determines the application of Jamie Karitzis of Stable and Ground for a consent to trade at Nutshell Lane, Farnham.

4. **LEGAL ADVICE**

To consider any legal advice relating to any applications in the agenda.

**For further information or assistance, please telephone
Kimberly Soane, Democratic Services Officer, on 01483 523258 or by
email at kimberl.soane@waverley.gov.uk**

16TH MAY WAVERLEY BOROUGH COUNCIL

LICENSING COMMITTEE

16TH MAY 2022

Title:

Application for Street Trading Consent – Nutshell Lane, Farnham

Portfolio Holder: Cllr. Nick Palmer Portfolio Holder for Operational and Enforcement Services

Head of Service: Richard Homewood, Head of Environmental & Regulatory Services

Key decision: No

Access: Public

1. Purpose and summary

1.1 To determine an application for a licence to trade in a designated consent street.

2. Recommendation

2.1 The Licensing Committee reviews consultation feedback and determines the application of Jamie Karitzis of Stable and Ground for a consent to trade at Nutshell Lane, Farnham.

3. Reason for the recommendation

3.1 Under the Local Government Miscellaneous Provisions Act 1982, a street trading consent is required by any person wishing to sell goods on streets designated as a 'consent street'. On the 17th February 2021 Jamie Karitzis of Stable and Ground applied for street trading consent to trade in Nutshell Lane, Farnham. As the business did not require Street Trading Consent at that time the application was held on file until 3rd December 2021.

3.2 Following consultation there has been an objection to the application. Due to this the Licensing Committee is required to determine the application in line with the Council's Street Trading Policy 2021.

4. Background

4.1 The Act governing street trading within the Waverley area is the Local Government (Miscellaneous Provisions) Act 1982, Schedule 4. Further detail on

the legislation is provided in Annexe A. Streets can be designated prohibited streets or consent streets.

A 'Prohibited' street means a street in which street trading is prohibited

A 'Consent' street means a street in which street trading is prohibited unless the Council has given consent. This means that anyone who wishes to trade on a consent street (which includes a road, footway or other area to which the public have access without payment) must hold a street trading consent.

- 4.2 The current [Street Trading Policy](#) came into force on 5 April 2021, along with the Council's resolution to make all streets in Waverley consent streets other than designated [prohibited streets](#). There are some circumstances in which street trading consent will not be required, as detailed in the Policy and on the Council's website, [Will I need street trading consent – Frequently asked Questions](#).
- 4.3 The aim of the Policy is to prevent obstruction of streets, ensure public safety, recognise the importance of the local economy and community events, and prevent nuisance or annoyance to people within the area.
- 4.4 The Policy requires local stakeholders and the public to be consulted on an application, with a normal 28 day consultation period.
- 4.5 Paragraph 2.3 and 2.5 of the Policy details that in considering any application for the grant or renewal of a street trading consent the following issues will be taken into account before determination:

Public order

Whether the street trading activity or activities represent, or are likely to represent, a substantial risk to public order

Public nuisance

Whether the street trading activity or activities represent, or are likely to represent, a substantial risk of nuisance to the public from noise or misbehaviour. Particular regard to this will be had in respect of consents in predominantly residential areas and due regard will be had to the character of the neighbourhood.

Public safety

Whether the location of the street trading activity or activities represent, or are likely to represent, a substantial risk to the public from the point of view of obstruction, fire hazards, unhygienic conditions, danger that may occur when a trader is accessing the site, and overcrowding of the site/area. Overcrowding includes the capacity of the street trading area having regard to the potential maximum attendance on the site by the public, and the consequent risk of over congestion impacting adjacent roads to the site.

Needs of the area

The sufficiency of other trading outlets to serve the needs of an area will always be considered. A new consent is unlikely to be granted where it is considered that adequate like provision already exists. For special events falling under Schedule

2 of this policy (Community and similar events) the needs test may be exempted where appropriate.

- 4.6 Officers determine applications for street trading consent where there has been no relevant objections. If any relevant objections arise applications are referred to the Licensing Committee for determination as detailed in paragraph 2.1 of the Policy. A relevant objection is one made by a person, business or body that is likely to be directly affected by a successful application. In addition, the objection must not be vexatious or frivolous and should concern itself only with matters likely to be affected by a successful application. Note the Council is under no duty to grant consent to trade on a street that has been designated as a Consent Street. There is no right of appeal against the refusal of consent, or the application of conditions attached to a Consent, contained in the 1982 Act.
- 4.7 Street trading consents are normally issued for a set date or dates, or a period of one year, for specific locations and times when street trading can take place. All consents issued carry the Standard Consent Conditions detailed in the Street Trading Policy in order to promote public safety and avoid obstructions, nuisance and annoyance etc., and are shown in Annexe B. Other conditions may be attached to a Consent and will be relevant to the category of Consent issued and the nature of the local environment. The pool of typical conditions that can be added is detailed in the Street Trading Policy and are shown in Annexe C. A Consent may also attract conditions in addition to or instead of those found in the pool of conditions according to their individual merits.
- 4.8 On the 3rd December 2022 the application of Jamie Karitzis (of Stable and Ground) was processed for a street trading consent to trade at Nutshell Lane, Farnham on the following days/times;
- **Monday-Sunday 7am-2.30pm**
- (The application is included as Annexe D). They wish to sell pre-made cakes and bakes, and drinks. A location map of the proposed site is attached as Annexe E
- 4.9 Following the initial consultation for the application amendments were made to take into consideration comments made, and due to changes in operating practices since the application was originally made. Therefore the following are the amended details that the application wishes to apply for.
- **Monday- Sunday 9am-4pm.**
 - **Operating 6 days out of 7**
 - **Extended hours of trading on a maximum of 6 community events a year held in Farnham Park, such as fireworks display in November**
- 4.10 When an application for a street trading consent is received, the following stakeholders are consulted: the police, the fire authority, the highways authority, local ward councillors, local Chambers of Commerce, local Town/Parish Council, Portfolio Holder for Operational and Enforcement Services, and the Licensing Committee Chairman and Vice Chairman. They were emailed on the 3rd December 2021 (and 14th January 2022 for a second time when the applicant made some changes to their application, see 4.9), along with The Head of Environmental and Regulatory Services, Environmental Health Manager

(Environmental Protection) and Environmental Health Manager (Food and Safety) about the application. Additionally:

- At the start of the consultation a notice of the application was placed on a lamp post by the proposed trading location, advising people to contact Environmental Health if they had any concerns about the application.
- The public were also notified of the application via the Council's social media platforms.

The deadline for consultation responses was the 3rd January 2022 for the first consultation and 11th February 2022 for the second consultation, both of which are 28 days or more from the start of the consultation period.

- 4.11 During the course of the two consultation periods, 4 comments which support (but have comments to make regarding location etc.) 5 comments in support and 1 objection have been received. Please see Annex F for a copy of the responses (redacted as appropriate).
- 4.12 The comments that support, but also have comments about the business were;
- That if the business started operating at 7am (as first applied for) there would be the potential for 'noise pollution' from 6am.
 - That the trader should be located further away from the Farnham park entrance to avoid restricting access by pedestrians
- 4.13 The objection to the application relates to increases in traffic movement in Nutshell Lane, noise and odour associated with the business. There was also a concern raised about increased littering in the area.
- 4.14 This location, prior to the changes in the Council's Street Trading Policy (April 2021), did not require a Street Trading Consent. The Environmental Health database has the following queries/complaints relating to this business at this location.

<i>Date</i>	<i>Query/complaint</i>	<i>Outcome</i>
<i>15/02/2021</i>	<i>Request from Jamie Karitzis regarding Street Trading Policy. Advice given on upcoming changes to policy.</i>	<i>Application made</i>
<i>15/03/2021</i>	<i>Concern raised that business has no bins, obstruction to the park entrance may be occurring and that they may need a street trading consent. WBC Parks and Countryside team also contacted EH regarding the access to the park being restricted</i>	<i>Contacted business, who confirm that they have a bin and do not cause obstruction to the park. No further complaints of obstruction received.</i>

06/05/2021	<i>Local resident contacted to ask if an application was in process as they wished to comment on this trader</i>	<i>Advice given that an application has been made, and when it goes to consultation a public notice will be displayed advising on how to make comments.</i>
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- 4.15 In addition to a street trading consent mobile food businesses are required to have a minimum FSA Food Hygiene Rating Score of level 3 or above. Operation of a stall between the hours of 23:00 and 05:00 hours to sell hot food and drink also requires a Premises licence under the Licensing Act 2003 ('late night refreshment')
- 4.16 This food business does not operate past 11pm so does not require a late night refreshment licence in the Waverley Borough Council area.
- 4.17 The food business has been inspected by Waverley Borough Council's food safety team and currently holds a 5 Food Hygiene Rating.
- 4.18 The Licensing Committee needs to consider feedback from the consultation and determine the application having regard to the matters that can be considered for the grant or renewal of a street trading consent as detailed in paragraph 4.5 above. There are three options for consideration:
 - Option 1 – Grant a street trading consent as applied for
 - Option 2 – Grant a street trading consent but with conditions relating to hours or trading or goods allowed to be sold etc.
 - Option 3 – Refuse the application for a street trading consent.

5. Relationship to the Corporate Strategy and Service Plan

- 5.1 Effective control of street trading will contribute to the strategic priorities of supporting a strong local economy and improving the health and wellbeing of our residents and communities.

6. Implications of decision

- 6.1 **Resource (Finance, procurement, staffing, IT)**

The initial application fee will be refunded to the applicant if their application for a street trading consent is refused. This is in line with the Council's current Street Trading policy.

6.2 Risk management

The Street Trading consent area allows street traders with a consent, to trade, supplying goods and/or food on a regulated site approved by the Committee. This offers safeguards to the public who can recognise legitimate traders. It should help prevent the sale of illegal or unsafe goods or food. It also helps to prevent illegal obstruction of the highway. If street trading is not regulated it is likely to give rise to complaints about the adverse impact of street trading in some locations, potentially placing additional demands on the service.

6.3 Legal

- 6.3.1 Details of the process and legal procedures are set out within the body of the report in line with arrangements under Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982.
- 6.3.2 The Committee may grant an application (in part or full), apply any reasonable conditions, time restrictions, restrictions on the type of goods sold etc. The Council may also refuse the application.
- 6.3.3 The grounds for refusal are considered in Paragraph 7 of Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982.

6.4 Equality, diversity and inclusion

There are no direct equality, diversity or inclusion implications in this report. Equality impact assessments are carried out when necessary across the Council to ensure service delivery meets the requirements of the Public Sector Equality Duty under the Equality Act 2010.

6.5 Climate emergency declaration

Where consents are granted conditions can be added to a consent to prevent an impact on noise, odour and air pollution. Effective control of street trading activities will assist in mitigating their impact on the local environment and the community.

7. Consultation and engagement

- 7.1 Consultation undertaken is detailed within the body of the report.

8. Other options considered

8.1 Not applicable

9. Governance journey

9.1 Licensing Committee

Annexes:

Annexe A – Street Trading Legislation
Annexe B – Standard Consent Conditions
Annexe C - Pool of Conditions
Annexe D – Application by Jamie Karitzis
Annexe E – Location map of proposed site
Annexe F – Consultation Responses

Background Papers

Street Trading Policy 2021

CONTACT OFFICER:

Name: Richard Homewood / Jeanette Guy
Position: Head of Environmental and Regulatory Services / Environmental Health
Manager (Environmental Protection)
Telephone: 01483 523411 / 01483 523005
Email: richard.homewood@waverley.gov.uk / jeanette.guy@waverley.gov.uk

Agreed and signed off by:

Legal Services:

Head of Finance: date

Strategic Director: date

Portfolio Holder: date

Street Trading Legislation

The Act governing street trading within the Waverley area is the Local Government (Miscellaneous Provisions) Act 1982 (LG(MP)A 1982)

Street trading is defined as 'Selling or exposing or offering for sale of any articles (including a living thing) in a street' – para 1(1) of Schedule 4 of the Act. Street has an extended definition to include any road footway beach or other area to which the public have access without payment and a service area.

Certain activities are specifically excluded from the definition of street trading – by virtue of para 1(2) of Schedule 4, some of which are:

- Trading by a pedlar under a pedlar's certificate
- Trading by some news vendors
- Trading on a street adjoining a shop and as part of the business of the shop
- Trading at a petrol filling station

Paragraph 2 of Schedule 4 LG (MP)A 1982 states that a district council may by resolution designate any street in their district as—

- (a) a prohibited street; which means a street in which street trading is prohibited.
- (b) a licence street; which means a street in which street trading is prohibited without a licence granted by the district council.
- (c) a consent street; means a street in which street trading is prohibited without the consent of the district council.

Standard Consent Conditions

(to be used on all Consents issued)

1. 'Consent Street' means a street in which street trading is prohibited without a Consent from Waverley Borough Council
2. 'Prohibited Street' means a street in which street trading is prohibited at all times
3. 'Street' includes any road, footway, lay-by or other open area to which the public have access without payment
4. 'Street Trading' means (generally) the selling, or exposing or offering for sale, any article in a street
5. The trader shall not cause any obstruction of the street or any danger to any persons or vehicles using the street
6. The trader shall not cause any nuisance or annoyance to any other person, whether that person is using the street or otherwise, or to the occupier of any building in proximity to the consent site
7. Mobile food traders shall have a minimum FSA Food Hygiene Rating Score of level 3 or above.
8. The council may at any time vary the conditions of a street trading consent or revoke the consent at any time
9. Public liability insurance providing cover to a minimum amount of 5 million pounds must be in place for the consent site and a certificate of this must be produced on request of an officer of Waverley Borough Council. The person applying for street trading consent is responsible for providing this insurance, and applies to individual applicants (Schedule 1 event), or the organiser (Schedule 2 event).
10. An individual trader shall conspicuously display the council issued Consent at all times whilst trading; for special events, the Consent will be displayed in at least two conspicuous places – typically these shall be attached to the first and last stalls
11. The Consent holder must provide facilities for use by him/herself and customers to collect any waste, refuse or litter. The refuse storage must be of a substantial construction, waterproof and animal-proof. All must be removed from the trading location at the end of each day's trading and properly disposed of, or if the amount of waste and refuse warrants it, when the container is full – whichever is the sooner.
12. The Consent holder shall ensure that all adjacent areas (except the carriageway if open for vehicular use) to a distance of 10 metres be kept free of litter and refuse at all times whilst on site.

13. Authorised vehicles must be roadworthy, have current relevant documentation and internal and external appearance of vehicles &/or stalls shall be maintained in a clean, neat and tidy condition.
14. Any stall or vehicle used for street trading must be immediately removable at all times in the event of an emergency, or at any other time, be removed at the request of any officers of the emergency services or officer of the Council.
15. The name and address of the operator and other address at which the stall or authorised vehicle is normally kept or garaged must be conspicuously and legibly displayed upon it in a place where the public may readily view it.
16. No stall or vehicle shall remain situated for longer than one hour after the authorised trading time(s).
17. No Consent holder shall trade at his / her authorised location on dates when road closure directives are in place for special events otherwise than with the permission of the organisation applying for same.
18. The Consent is non-transferable.
19. Where a structure or vehicle is not removed at the end of trading, no additional permanent or semi-permanent additions or paving shall be erected or constructed adjacent to the structure or vehicle.
20. Failure to comply with any conditions attached to the Consent may result in the revocation of such consent.

INFOMRMATIVE

21. Informative - The Consent holder is encouraged to use sustainable packaging and adopt an environmental friendly approach throughout the operation of the business to minimise the impact on the environment.

Pool of Conditions

Conditions applicable to special Events / Markets, etc.

The Consent holder shall keep records of each stallholder present, to include the stall's site, name (and company name), address, vehicle registration and contact telephone number. This must be produced on the request of an officer from the Council

Other Conditions

There shall be no available means of attracting attention for the purposes of trading or any stands or signs away from the consent site

The consent holder must not permit the sale of offensive weapons including imitation firearms, firearms, airguns, swords and crossbows

The consent holder must not sell a knife to anyone under 18.

The Consent does not imply or give any other permission, consent, licence or authorisation to trade in any other products other than those granted on application or renewal

The trader shall not exhibit on the site any advertising signs, posters or such like except as may be approved by the Council

No animal shall be present on any stall or vehicle save assistance dogs in accordance with the Equality Act 2010

The trader is not permitted to hold any auction or like sale

The trader shall reimburse the Council's costs in repairing all damaged caused by the trader's occupation and use of the consent site

There shall be no discharge of wastewater or other liquid waste onto the consent site or surrounding areas

No form of amplified music shall be permitted

Application by Jamie Karitzis of Stable and Ground



If you find the text in this form difficult to read we can supply it in a format better suited to your needs
LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

APPLICATION FOR STREET TRADING CONSENT [GRANT] [RENEWAL]*
Category 1 (Sole Trader) Application

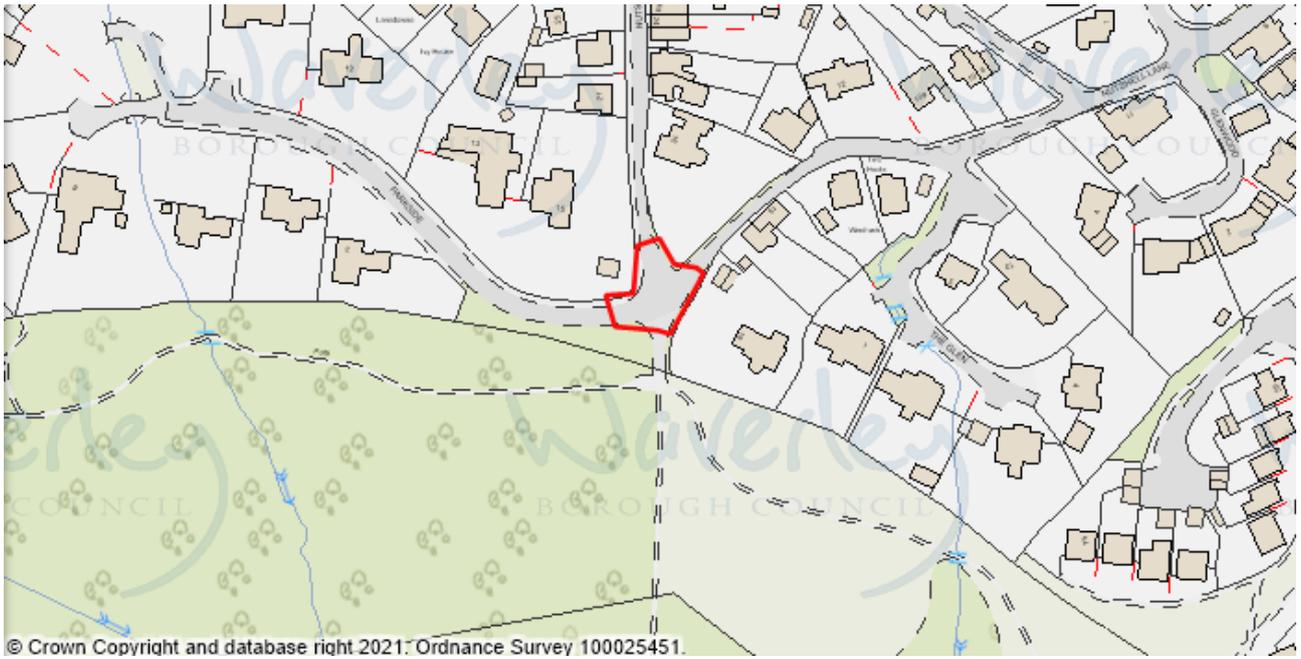
To: Head of Environmental Health and Community Safety, Waverley Borough Council, The Burys, Godalming, Surrey, GU7 1HR

I hereby make application under the provisions of section 3 and schedule 4 of the above Act for consent to sell or offer or expose for sale the articles stated below, in the open air within the area of Waverley Borough Council. [My present consent was granted on (date):]

I submit the following particulars for consideration:

1.	Full name	Jamie Karitzis	Date of Birth	
2.	Trading as	Jamie's Coffee		
3.	Home address (inc. postcode)			
4.	Daytime telephone number			
5.	Address where articles are stored			
6.	Proposed trading location / address	Corner of Parkside & Nutshell Lane, Upper Hale, Farnham, GU9 0HH		
7.	Type of vehicle to be used (if any) e.g. hand-barrow, mobile stall, van, etc.	Horsebox trailer, converted to a coffee shop - off grid		
8.	Registration no. or identification mark	Jamie's Coffee presents Stable & Ground		
9.	Full details of articles to be sold Also include size of any receptacles to be used, e.g. baskets, kiosk, tables, etc.	Hot and cold drinks Snacks and cakes Bin, plant, oil drum to use as sugar table - where applicable. A-frame sign		
10.	Proposed times of trading (please include frequency, times of day, days per week, months of the year)	Various days Monday to Sunday, depending on weather and availability. Times from 7am - 2.30pm		
11.	Insurance Company and Policy No.			

Location Map of Proposed Site



Response 2-

Date- 27th December 2021

Type- Comments from member of the public

Method- Online

Happy for this service to continue with a request for the vendor to site the trailer further from the entrance to the park as customers waiting for service do restrict entrance and exit and customers drinking coffees can cluster at this very tight access point.

Response 3-

Date- 27th December 2021

Type- Comments in support from member of the public

Method- Online

Park user Excellent! Fully support this application, as there is no opportunity or walkers to get refreshments at this end of the park.

Response 4-

Date- 31st December 2021

Type- Comments from member of the public

Method- Online

I support this license application, although the exact location needs to be carefully specified to ensure that it doesn't create a road safety hazard for pedestrians entering / leaving the park

Response 5-

Date- 31st December 2021

Type- Comments in support from member of the public

Method- Online

I support this great little business. They fit in well and serve the walking community well.

Response 6-

Date- 2nd January 2022

Type- Objection from member of the public

Method- Online

Nutshell Lane is a largely single track quiet residential street that is not an appropriate location for the scale of the proposed 365 day/year operation.

The main issues are induced traffic, noise and smells, 7.00 am is also an unreasonably early starting time.

There is a lack of clarity on the application. For example will the premises be powered only by battery and be withdrawn from the location after the end of the trading time and not left overnight. "Hot and cold drinks etc" is too bit vague, does this exclude hot food, which would cause even more smells.

Consideration needs to be given to mitigating the risk of increased litter arising from a an entirely disposables based operation.

Upon corresponding with the objector regarding the amended timings on the application the below email was received on 7th January 2022, confirming they wish for their objection to be upheld.

Elizabeth,

Thank you once again for your prompt reply and your efforts in clarifying issues. It may have helped if some of this information was included as part of a more comprehensive submission.

In my view there is barely any difference between the new trading days and the previous application. It still seems to request trading on any day of the week with an unspecified day off to be chosen at the traders convenience in any given week.

I still cannot understand how an application to trade full time in a designated residential area is not a planning issue. I would like to understand why putting wheels under a business makes a difference. I would also like to understand how granting of such a license may impact the area in any way in the longer term by setting precedents. These issues I think can only be determined by consideration from a planning perspective which I assume is a role undertaken by the licensing sub committee,

I am finding it very stressful and upsetting to seemingly have to take an adversarial position to seek a review that I had assumed would be automatic under the circumstances of this application, I am grateful that you keep respondents anonymous

If it is necessary for me to sustain my objection to obtain a review and clarification then I will have to do so.

Whether or not I attend the committee meeting I assume I will be able to view the minutes to understand the reasoning for any decisions.

Regards

Response 7-

Date- 6th January 2022

Type- Comment from member of the public

Method- Email

I would like to say that this is an attractive little coffee shop serving nice coffee to many walkers at the Nutshell Lane/ Parkside entrance to Farnham Park. I live in Parkside and am amazed that anyone would want it closed down. It is not blocking anyone's way and some of us regard it as an asset Sincerely, [REDACTED]

Response 8-

Date- 17th January 2022

Type- No objection from Surrey Fire and Rescue Service

Method- Email

Dear Madam

In response to the above consultation your ref: Street Trading Licence

**The Regulatory Reform (Fire Safety) Order 2005
Licensing Act 2003/Housing Act 2004**

I can confirm that I have received a copy of an application for a Premises Licence/ HMO Licence/ Club Premises Licence/Variation of Licence/Minor Variation of Licence/Review of Licence/Transfer of Licence or Provisional Statement in respect of the above premises.

I would notify you that the Fire Authority has no objection to the application. However, the Regulatory Reform (Fire Safety) Order 2005 requires the responsible person to make a suitable and sufficient assessment of the risks from fire, to which relevant persons are exposed, and to remedy any findings of the assessment. The risk assessment should be conducted by a suitably competent person. Licensed Premises are required under the above legislation to document the Fire Safety arrangements and any significant findings resulting from the required risk assessment.

Fire risk assessments are an organised view of the activities of your premises regarding anything which could cause harm to persons. It allows you to consider whether you have taken adequate precautions or should do more to avoid harm. The fire risk assessment should give details of the following:-

- a. The Means of escape.
- b. Lighting and emergency lighting.
- c. Means of giving warning in case of fire or other emergency.
- d. Signs and instruction notices.
- e. Fire-fighting equipment.

Fire risk assessments in licensable premises should pay attention to the following:

- f. Permitted occupancy levels & adequate arrangements to ensure they are not exceeded. Guidance on how this can be done can be found in The Building Regulations 2010 as amended Fire Safety Approved Document B (current edition) and British Standard 9999:2008 Code of Practice for fire safety in the design, management and use of buildings and the relevant Department for Communities and Local Government guidance document. These can be found at the Government Services and Information website at: <https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>
- g. Fire performance details of furnishings, curtains, fabrics and decorations etc.
- h. Staff training, drills and methods of their recording.
- i. Evidence of testing and maintenance of fire alarms, emergency lighting, fire-fighting equipment and general electrical systems.
- j. Arrangements for calling the fire service and access for emergency vehicles.

- k. The dimensions of the building boundary and any external walls and opening's.
- l. The access and egress points from the premises including escape routes.
- m. Identified areas for each licensable activity.
- n. Fixed structures including furniture & fittings, which may impact on the ability of persons to use the escape routes.
- o. Location and type of fire safety measures and fire-fighting equipment.
- p. The location of any raised stage, floor areas, steps, stairs, elevators or lifts.
- q. The location of any kitchens or areas of hot food preparation.

The applicant should be advised that current fire safety legislation requires an employer or other responsible person to carry out a regular review of their fire risk assessment and as a result of changes to the workplace, revise the fire safety arrangements to reduce any increased risk.

If you are looking to employ a fire safety specialist, it can be difficult to judge the competence of companies and persons who advertise their services as fire risk assessors. The fact that a person or company is operating in the fire sector or that someone has previous fire service experience, does not mean that they are a fire safety specialist.

There are a small number of fire risk assessor registration schemes in operation for persons and companies that carry out fire risk assessments:

- The Institution of Fire Engineers (www.ife.org.uk)
- Warrington Fire (www.warringtoncertification.com)
- The Institute of Fire Safety Managers (www.ifsm.org.uk)
- Fire Industry Association (www.fia.uk.com)
-

Surrey Fire and Rescue Service may audit the premises in the future as part of its risk based inspection programme. A full copy of the enforcement policy can be found on our website at: <https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>.

Should you require any further advice or assistance please do not hesitate to contact the Protection Team at the above address or visit our website.

Kind regards

Fire Safety Admin
Surrey Fire & Rescue Service

Response 9-

Date- 20th January 2022

Type- Comment in support from member of the public

Method- Online

Local resident I support this application. It provides a welcome additional local amenity for the area.

Response 10-

Date- 21st January 2022

Type- Comment in support from member of the public

Method- Online

Nearby resident Support