

To: All Members and Substitute Members of
the Overview and Scrutiny - Services
(Other Members for Information)

When calling please ask for:

Kimberly Soane,
Kimberly.soane@waverley.gov.uk

Policy and Governance

E-mail: Kimberly.soane@waverley.gov.uk

Direct line: 01483523258

Date: 14 January 2022

Membership of the Overview and Scrutiny - Services

Cllr Kevin Deanus (Chairman)	Cllr Jenny Else
Cllr Peter Marriott (Vice Chairman)	Cllr Mary Forszewska
Cllr Carole Cockburn	Cllr Ruth Reed
Cllr Christine Baker	Cllr Philip Townsend
Cllr Martin D'Arcy	Cllr Michaela Wicks
Cllr Sally Dickson	

Substitutes

Cllr Michael Goodridge	Cllr Michaela Martin
Cllr Joan Heagin	Cllr Richard Seaborne

Members who are unable to attend this meeting must submit apologies by the end of Monday, 17 January 2022 to enable a substitute to be arranged.

Dear Councillor

A meeting of the OVERVIEW AND SCRUTINY - SERVICES will be held as follows:

DATE: MONDAY, 24 JANUARY 2022

TIME: 6.30 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Please note that due to current Covid restrictions, seating in the public gallery is extremely limited. The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#) or by visiting www.waverley.gov.uk/webcast.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

Agendas are available to download from Waverley's website (www.waverley.gov.uk/committees), where you can also subscribe to updates to receive information via email regarding arrangements for particular committee meetings.

Alternatively, agendas may be downloaded to a mobile device via the free Modern.Gov app, available for iPad, Android, Windows and Kindle Fire.

Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact committees@waverley.gov.uk or call 01483 523351

This meeting will be webcast and can be viewed by visiting www.waverley.gov.uk/webcast

Waverley Corporate Strategy 2020 - 2025

Vision

Our vision is that Waverley will be environmentally, economically and financially sustainable with healthy, inclusive communities and housing available for all who need it.

Our strategic priorities:

- ✓ Local, open, participative government
- ✓ Supporting a strong, resilient local economy
- ✓ Taking action on Climate Emergency and protecting the environment
- ✓ Good quality housing for all income levels and age groups
- ✓ Effective strategic planning and development management to meet the needs of our communities
- ✓ Improving the health and wellbeing of our residents and communities
- ✓ Financial sustainability

Good scrutiny:

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;

- is led by 'independent minded governors' who take ownership of the scrutiny process; and,
- amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.

NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1 **MINUTES**

To approve the Minutes of the meeting of the Services Overview & Scrutiny Committee held on 13 December 2021 and published on the Council's website.

2 **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and note substitutions.

Members who are unable to attend this meeting must submit apologies by the end of **Monday 17 January 2022** to enable a substitute to be arranged, if applicable.

3 **DECLARATIONS OF INTERESTS**

To receive from Members declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government.

4 **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions submitted by members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is Monday 17 January 2022.

.

5 **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for submission of written questions for this meeting is Monday 17 January 2022].

6 **COMMITTEE FORWARD WORK PROGRAMME** (Pages 7 - 16)

The Services Overview & Scrutiny Committee is responsible for managing the Committee's work programme.

The members of Services O&S felt that a new approach was needed for prioritising the items that come to the Committee and the process for handling them at meetings. Therefore a document is attached setting out fresh expectations for participants in Services O&S meetings.

The current work programme (attached) includes items agreed and takes account of items identified on the latest Executive Forward Programme as due to come forward for decision.

Recommendation

Members are invited to consider their work programme and make any comments and/or amendments they consider necessary, including suggestions for any additional topics that the Committee may wish to add to its work programme.

7 SERVICE PLANS 2022-25 (Pages 17 - 76)

The Service Plans have been prepared by Heads of Service in collaboration with their teams and Portfolio Holders to set out the service objectives for the coming three years in line with the Corporate Strategy 2020-2025 and the Medium Term Financial Plan.

Recommendation

It is recommended that the Overview & Scrutiny Committees consider the Service Plans for 2022-25 as set out at Annexe 1 relevant to their remit and make any observations or comments to the Executive.

8 CARBON NEUTRALITY ACTION PLAN (Pages 77 - 128)

In December 2020 the Council adopted the Carbon Neutrality Action Plan (CNAP) 2020-2030 which contained a collection of actions that sets us on the path to deliver Waverley's net zero carbon by 2030 target. This report provides the first annual progress update against the priority areas within the plan.

The plan was adopted as a "live document" that will continually evolve to reflect further funding, policy and technological changes as well as opportunities for new projects. A year on, there has been progress in several areas that this report aims to celebrate. But also highlights the scale of work that is still required.

We have engaged APSE Energy, a carbon consultancy, to review our baseline and trajectory and give us a more accurate indication of the costs of becoming a net zero carbon council.

Recommendation

That the Overview and Scrutiny Committee provides comments and observations to

the Executive and Council on the following documents:

- a. Carbon Neutrality Action Plan annual update report
- b. Annexe 1 – Carbon Neutrality Action Plan working spreadsheet
- c. Annexe 2 - CNAP version 2022

9 **AFFORDABLE HOMES DELIVERY STRATEGY 2022-25** (Pages 129 - 156)

ITEM NOT FOR DISCUSSION, FOR NOTING AND FEEDBACK VIA THE CONSULTATION.PROCESS.

Officers are asking the Services O&S Committee to note the proposals in the draft Affordable Homes Delivery Strategy and supporting evidence studies to be published for public consultation between 27 January and 24 February 2022 and give feedback/ comment.

Recommendation

It is recommended that the Services O&S Committee notes the draft Affordable Homes Delivery Strategy and supporting evidence studies to be published for public consultation between 27 January and 24 February 2022 and gives feedback.

10 **EXCLUSION OF PRESS AND PUBLIC**

To consider, if necessary, the following recommendation on the motion of the Chairman:

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely in view of the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information (as defined by Section 100I of the Act) to be identified at the meeting.

11 **ANY ISSUES TO BE CONSIDERED IN EXEMPT SESSION**

To consider any matters relating to aspects of any reports on this agenda which it is felt need to be considered in Exempt session.

Officer contacts:
Mark Mills, Policy Officer - Scrutiny
Tel. 01483 523078 or email: mark.mills@waverley.gov.uk
Kimberly Soane, Kimberly.soane@waverley.gov.uk
Tel. 01483523258 or email: Kimberly.soane@waverley.gov.uk