

To: All Members of the EXECUTIVE

When calling please ask for:

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Calls may be recorded for training or monitoring

Date: 19 November 2021

Membership of the Executive

Cllr Paul Follows (Chairman)
Cllr Peter Clark (Vice Chairman)
Cllr Andy MacLeod
Cllr Penny Marriott
Cllr Mark Merryweather

Cllr Kika Mirylees
Cllr Nick Palmer
Cllr Anne-Marie Rosoman
Cllr Liz Townsend
Cllr Steve Williams

Dear Councillors

A meeting of the EXECUTIVE will be held as follows:

DATE: TUESDAY, 30 NOVEMBER 2021

TIME: 6.00 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

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Please note that due to current Covid restrictions, seating in the public gallery is extremely limited. The meeting can be viewed remotely via Waverley Borough Council's [YouTube channel](#) or by visiting www.waverley.gov.uk/webcast.

NOTES FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

Prior to the commencement of the meeting, the Leader, Deputy Leader or an appropriate Portfolio Holder to respond to any informal questions from members of the public, for a maximum of 15 minutes.

[Questions will be taken in the order in which questioners register with the Democratic Services Officer prior to the start of question time. When read out, each question must be concluded within 2 minutes. In the event that it is not possible to give a verbal response, a written response will be provided following the meeting.]

AGENDA

1. **MINUTES**

To confirm the Minutes of the Ordinary Meeting held on 2 November and the Special Meeting held on 9 November 2021.

2. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

3. **DECLARATIONS OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public for which notice has been given in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 23 November 2021.

5. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of questions is 5pm on Tuesday 23 November 2021.

6. LEADER'S AND PORTFOLIO HOLDERS' UPDATES

7. RECOMMENDATIONS OF THE OVERVIEW AND SCRUTINY COMMITTEES

To consider any recommendations made by the Policy and Services Overview and Scrutiny Committees at their meetings on 23 and 24 November respectively (to follow).

8. LGBCE BOUNDARY REVIEW WARDING PATTERN SUBMISSION (Pages 7 - 42)

[Portfolio Holder: Councillor Paul Follows]

This report sets out the Council's proposed consultation response to the draft recommendations of the Local Government Boundary Commission for England (the Commission) on future warding patterns for the borough based on their recommendation that the size of the council be reduced to 50 members with effect from the next Borough elections in May 2021.

The council's proposed consultation response reflects the conclusions of the Boundary Review Member Working Group after taking account of the representations of Waverley councillors regarding the Commission's recommendations.

Recommendation

That the Executive recommends to Full Council that

- i. the Council's formal response to the Local Government Boundary Commission's 'Draft recommendations on the new electoral arrangements for Waverley Borough Council' is approved and submitted to the Commission; and
- ii. the Joint Chief Executive in consultation with the Leader, is delegated to finalise the Council's submission, incorporating points raised in debate at this Council meeting.

9. COMMUNITY GOVERNANCE REVIEW OF TOWNS AND PARISHES IN THE WAVERLEY BOROUGH COUNCIL AREA (Pages 43 - 50)

A community governance review looks at the governance arrangements of the towns and parishes in the area under review, and seeks to ensure that these are reflective of the identities and interests of the community in that area.

The Guidance on Community Governance Reviews (2010) recommends that a principal council should undertake a review of its area every 10-15 years. It is some time since Waverley last carried out a Review of the area as a whole, and requests have been received recently from Farnham and Godalming Town Councils to reduce the size of their respective councils. The publication of the Terms of Reference for the Community Governance Review would provide the

opportunity for these and any other such requests to be submitted and considered ahead of the May 2023 Town and Parish elections.

Recommendation

That the Executive recommends to Full Council that the proposed Terms of Reference for a Community Governance Review of all Towns and Parishes in the Waverley Borough Council area be adopted.

10. FIRST HOMES APPROACH POLICY (Pages 51 - 58)

[Portfolio Holder: Councillor Anne-Marie Rosoman]

To provide a summary of the First Homes initiative set out in May 2021 Planning Policy Guidance and a Waverley First Homes Approach Policy.

Recommendation

It is recommended that the Executive:

- reviews the report and notes the requirements of the First Homes initiative,
- applies the national guidance of at least 25% of affordable homes on qualifying schemes to be First Homes
- applies the national guidance of 30% discount for First Homes,
- applies the national guidance of £80k income threshold,
- applies an additional local eligibility criteria to ensure local residents have access the scheme - as set out in the Housing Allocation Policy (see below 4.4.9), and
- does not apply an additional priority for local essential worker criteria.

11. TREASURY MANAGEMENT (Pages 59 - 62)

[Portfolio Holder: Councillor Mark Merryweather]

Executive are asked to approve the proposed increase in the treasury management annual investment strategy “Non Specified” limit to enable the movement of cash on short term deposit into longer fixed term deposits (investments) to access higher interest rates.

Recommendation

It is recommended that the Executive approve the increase in the Non specified limit from £30 million to £50 million.

12. CORPORATE STRATEGY 2020-25 YEAR 1 PROGRESS REPORT (Pages 63 - 92)

[Portfolio Holder: Councillor Paul Follows]

The Corporate Strategy 2020-25 was adopted in October 2020 and this report outlines the progress made in the first year against the corporate priorities. The report is set out at Annexe 1 and includes actions completed in the last year as well as activity programmed for the next eighteen months. Each section also includes a summary by the relevant Portfolio Holder for their particular area of responsibility.

Recommendation

It is recommended that the Executive:

- consider the report and note the progress made against the Corporate Strategy over the past twelve months
- consider any recommendations received from the Overview & Scrutiny Committees in relation to Annexe 1 to the report and
- consider the areas of focus for the year ahead and make any comments or recommendations in this respect.

13. CRANLEIGH LEISURE CENTRE INVESTMENT (Pages 93 - 158)
[Portfolio Holder: Councillor Liz Townsend]

This report provides an update on the Cranleigh Leisure Centre investment project. Focusing on the outcomes of the Options Appraisal conducted in 2019 and the Feasibility Update Report completed in September 2021 (Exempt Annexe 1) allowing for the impact of the pandemic on any potential business case.

Recommendation

It is recommended that the Executive considers the findings of this report and recommends to Council:

- 2.1 that a capital budget of £19.95m be allocated to deliver a low carbon new-build Cranleigh Leisure Centre, to a minimum of Passivhaus standard;
- 2.2 that officers appoint a project manager and specialist energy consultant as part of the professional technical services team, to be supported by an in-house client team and to approve an associated budget of £250,000;
- 2.3 to approve a new-build leisure centre on Village Way car park, subject to planning, (Option 1, to the north of the existing centre) as the preferred location, as set out within Annexe 1 of the report; and
- 2.4 to ask officers to report back to members when final costs, design, preferred contractor, and precise funding arrangements are known.

14. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items, there would be disclosure to them of exempt information (as defined by Section

100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

15. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone
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