

To: All Members of the STANDARDS
COMMITTEE
(Other Members for Information)

When calling please ask for:
Georgina Hall, Democratic Services Officer
Policy and Governance
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Date: 17 September 2021

Membership of the Standards Committee

Cllr Christine Baker
Cllr Michael Goodridge (Vice Chairman)
Cllr John Gray
Cllr Robert Knowles
Cllr Penny Marriott
Cllr Peter Marriott

Cllr Peter Nicholson
Cllr John Ward (Chairman)
Cllr George Wilson
Thomas Hughes (Co-Optee)
Stefan Reynolds (Co-Optee)

Dear Councillors

A meeting of the STANDARDS COMMITTEE will be held as follows:

DATE: MONDAY, 27 SEPTEMBER 2021

TIME: 7.00 PM

PLACE: COUNCIL CHAMBER

The Agenda for the meeting is set out below.

Please note that due to current Covid restrictions, seating in the public gallery is extremely limited. This meeting will be webcast and can be viewed on [Waverley Borough Council's YouTube channel](#) or by visiting www.waverley.gov.uk/webcast.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

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NOTE FOR MEMBERS

Members are reminded that Contact Officers are shown in each report and members are welcome to raise questions, etc. in advance of the meeting with the appropriate officer.

AGENDA

1. **CONFIRMATION OF CHAIRMAN AND VICE CHAIRMAN**

To confirm the Chairman and Vice Chairman for the council year.

2. **MINUTES**

To confirm the Minutes of the meeting which took place on 1 February 2021 (to be laid on the table 30 minutes before the meeting commences).

3. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

4. **DISCLOSURES OF INTERESTS**

To receive from Members, declarations of interests in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

5. **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from Members of the public in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on 20 September 2021.

6. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Chairman to respond to any written questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of questions is 5pm on 20 September 2021.

MONITORING OFFICER MATTERS

7. MONITORING OFFICER'S REPORT REGARDING MISCONDUCT ALLEGATIONS (Pages 5 - 12)

Recommendation

It is recommended that the Committee notes the cases referred to in Annexe 1, and advises the Monitoring Officer of any areas of concern about which the Committee would like further information and / or further work carried out.

CONSTITUTIONAL MATTERS

8. PROPOSALS FOLLOWING COUNCIL RESOLUTIONS ON 20 APRIL 2021
(Pages 13 - 32)

Recommendation

The Standards Committee is asked to consider the proposals set out in Section 4 (below) and the annexes attached, and recommend to Council that

- 1) Two Overview and Scrutiny Committees be established with immediate effect:
Policy and Services. Each committee will comprise 11 Members and meet a minimum of 5 times a year.
- 2) Subject to recommendation 1 above, Article 6 of the Constitution and the Overview and Scrutiny Procedure Rules be amended as set out in Annexe 2.
- 3) A Landlord Services Advisory Board be established under the Executive Working Group Protocol with Terms of Reference as set out in Annexe 3.
- 4) That the terms of reference of the Standards Committee be amended as set out in Annexe 4 and that the name of the Committee be amended to the Standards and General Purposes Committee.
- 5) That the Executive Procedure Rules be amended as set out in paragraph 4.26 below and the Executive Working Group Protocol as set out in Annexe 5 be adopted.
- 6) That the Council Procedure Rules be amended as set out in paragraph 4.27 to remove the requirement to stand to address the Mayor at meetings of the Council
- 7) That authority be delegated to the Monitoring Officer to make the necessary changes to the Constitution arising from recommendations 1-6 above, and
- 8) That the Committee consider any other proposals it wishes to make, including whether the Overview and Scrutiny Co-ordinating Board will still be required

9. REVIEW OF THE CONSTITUTION - APPROACH AND TIMETABLE (Pages 33 - 38)

Recommendation

It is recommended that the Standards Committee

- (i) endorses the objectives for the Constitution review – to produce a

- Constitution for Waverley that is legally compliant and reflecting current standards of good practice; is easy to navigate and to understand who takes decisions and how; and reflects the present values of the council
- (ii) endorses the revised structure of the Constitution to improve the readability and accessibility for Members, Officers and the public, and ensure the Constitution is properly placed as a core working document in the governance structure
 - (iii) notes the aim to submit the revised Constitution to Full Council in February 2022

10. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:

Recommendation

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

**For further information or assistance, please telephone
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email at georgina.hall@waverley.gov.uk**