

To: All Members and Substitute Members of
the Overview & Scrutiny Committee -
Housing
(Other Members for Information)

Cc: Portfolio Holder for Housing

When calling please ask for:
Georgina Hall, Democratic Services Officer

Policy & Governance

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Date: 13 November 2020

Membership of the Overview & Scrutiny Committee - Housing

Cllr Richard Seaborne (Chairman)	Cllr David Else
Cllr Peter Marriott (Vice Chairman)	Cllr Michael Goodridge
Cllr Christine Baker	Cllr Michaela Gray
Cllr Richard Cole	Cllr Jacquie Keen
Cllr Patricia Ellis	

Co-opted Members from the Tenants' Panel

Terry Daubney	Dennis Smith
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Substitutes

Cllr Jenny Else	Cllr Jerry Hyman
Cllr Carole Cockburn	Gillian Martin
Cllr Joan Heagin	

Members who are unable to attend this meeting must submit apologies by the end of Monday, 16 November 2020 to enable a substitute to be arranged.

Dear Councillor

A meeting of the OVERVIEW & SCRUTINY COMMITTEE - HOUSING will be held as follows:

DATE: MONDAY, 23 NOVEMBER 2020

TIME: 7.00 PM

PLACE: ZOOM MEETING - VIRTUAL MEETING

The Agenda for the Meeting is set out below.

The meeting can be viewed remotely in accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, via the Council's YouTube page.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact committees@waverley.gov.uk or call 01483 523351

This meeting will be webcast and can be viewed by visiting
www.waverley.gov.uk/webcast

Waverley Corporate Strategy 2019 - 2023

Waverley Borough Council is an authority which promotes and sustains:

- open, democratic and participative governance
- a financially sound Waverley, with infrastructure and services fit for the future
- the value and worth of all residents, regardless of income, wealth, age, disability, race, religion, gender or sexual orientation
- high quality public services accessible for all, including sports, leisure, arts, culture and open spaces
- a thriving local economy, supporting local businesses and employment
- housing to buy and to rent, for those at all income levels
- responsible planning and development, supporting place-shaping and local engagement in planning policy
- a sense of responsibility for our environment, promoting biodiversity and protecting our planet.

Good scrutiny:

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
 - provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
 - is led by 'independent minded governors' who take ownership of the scrutiny process; and,
 - amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.
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NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1. **MINUTES**

The Minutes of the meeting of the Housing Overview & Scrutiny Committee held on 28th September 2020 are attached, and Members are asked to confirm them as a correct record.

2. **APOLOGIES FOR ABSENCE AND SUBSTITUTES**

To receive apologies for absence and note any substitutions.

Members who are unable to attend this meeting must submit apologies by the end of Monday 9th November 2020 to enable a substitute to be arranged, if applicable.

3. **DECLARATIONS OF INTERESTS**

To receive from Members declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government Conduct.

4. **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is 5pm on Monday 16th November 2020.

5. **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for submission of written questions for this meeting is 5pm on Monday 16th November 2020.

6. **HOMELESSNESS STRATEGY UPDATE**

The Committee have asked for a regular update due to the Covid-19 situation and continuing pressures on the service.

The Housing Needs Manager will give a verbal report and answer questions.

7. ANTI SOCIAL BEHAVIOUR POLICY (Pages 7 - 36)

The committee will receive a report. The purpose of the report is to consult with the Committee on the reviewed and updated housing service Anti-social behaviour (ASB) policy which provides preventative and resolution support for Waverley's council tenants.

Recommendation

That the committee pass any suggestions and comments to improve the policy to officers for consideration in the final policy document.

8. TENANT INVOLVEMENT STRATEGY (Pages 37 - 60)

The Service Improvement Manager will present this item.

The purpose of the Strategy is to provide details on how and why to get involved and the support available for Waverley's council tenants.

Recommendation

That the committee pass any suggestions and comments to improve the strategy to officers for consideration in the final strategy document.

9. RCT PROGRESS REPORT (Pages 61 - 66)

The committee will receive a report. The purpose of the report is to provide the Committee with an update report for their scrutiny on the Housing Team's Recovery, Change and Transformation Project.

Recommendation

It is recommended that the committee review this report and agree any observational comments it wishes to pass to the Executive.

10. SCOPE FOR DESIGN STANDARDS REVIEW (Pages 67 - 74)

This item will be presented by the Housing Development Manager.

To receive the draft scoping document for the Housing Design Standards Review.

The Committee is invited to nominate members to join a Task and Finish Group to review and update the Housing Design Standards document.

Recommendation

It is recommended that the Overview and Scrutiny Committee:

1. Agrees the Scoping Report for the Housing Design Standards Review and
2. nominates members to form a Task and Finish Group to review and update the Housing Design Standards document.

11. CORPORATE STRATEGY (Pages 75 - 86)

To receive a revised version of the Corporate Strategy 2020-2025 for any comments and recommendations the Committee may wish to make to the Executive.

The Strategy has been amended to include feedback from the Overview and Scrutiny Committees and the Member Workshops that took place in September.

Recommendation

It is recommended that the Overview & Scrutiny Committee considers the revised Corporate Strategy set out at Annexe 1 to this report and makes any recommendations to the Executive as appropriate.

12. COMMITTEE WORK PROGRAMME (Pages 87 - 94)

The Housing Overview & Scrutiny Committee, is responsible for managing its work programme.

The work programme (attached) takes account of items identified on the latest Executive Forward Programme (Annexe 2) as due to come forward for decision.

A Scrutiny Tracker has been produced to assist the Committee in monitoring the recommendations that have been agreed at its meetings. The Tracker details the latest position on the implementation of these recommendations and is attached as Part C of the work programme.

13. EXCLUSION OF PRESS AND PUBLIC

To consider, if necessary, the following recommendation on the motion of the Chairman:

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified at the meeting).

14. ANY ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider any matters relating to aspects of any reports on this agenda which it is felt need to be considered in Exempt session.

Officer contacts:

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